



**The Universal Service and Access Agency of South Africa (USAASA) is established in terms of the Electronic Communications Act 36 of 2005. USAASA is an equal employment employer, supportive of the objectives of the Employment Equity Act, and encourages suitably qualified individuals from all groups including special designated groups to apply for the following position:**

### **Risk Manager**

**Salary (Level 12) R1 059 105.00 xv R1 247 574.00 per annum  
(Ref 2025/07/29)**

#### **Key Purpose:**

The Risk Manager is responsible for leading the organization's enterprise risk management framework. This role oversees the identification, assessment, mitigation, and monitoring of strategic, operational, financial, and compliance risks. The manager will drive key areas including risk governance, crisis management, business continuity planning, regulatory compliance, and fostering a risk-aware culture across the organization.

#### **Key outputs:**

##### **Risk Identification**

- Systematically scan the internal and external environment for potential threats (financial, operational, strategic, reputational, compliance, hazard/safety, technological, geopolitical, etc.).
- Understand the Agency's specific vulnerabilities

##### **Risk Assessment and Analysis**

- Evaluate the likelihood of identified risks occurring.
- Assess the potential impact (financial, operational, reputational) if risks materialize.
- Prioritize risks based on their severity and probability (often using risk matrices)
- Develop and implement strategies to manage prioritized risks
- Design and oversee internal controls

## **Risk Monitoring and Reporting**

- Continuously track identified risks and the effectiveness of mitigation strategies.
- Monitor the external environment for emerging risks.
- Prepare regular risk reports for EXCO, Board Committees, the Board, and relevant stakeholders, communicating the risk landscape clearly and concisely.

## **Compliance & Governance**

- Ensure the Agency complies with relevant laws, regulations, and industry standards related to risk.
- Support the Board and Audit Committee in fulfilling their risk oversight responsibilities.
- Develop and maintain the Agency's risk management framework and policies.

## **Crisis Management & Business Continuity**

- Develop plans to respond effectively if major risks materialize (crisis management).
- Ensure plans are in place to maintain critical operations during disruptions (business continuity planning).
- Coordinate response efforts during incidents.

## **Fostering a Risk-Aware Culture**

- Promote understanding of risk management principles across the organization.
- Train employees on risk identification, reporting procedures, and relevant policies.
- Encourage open communication about risks without fear of blame

## **Minimum Requirements**

### **Qualifications & Experience**

- Bachelor's Degree in Economics and Risk Management, Audit, Finance, Business Administration or related field
- Post Graduate Diploma in Risk Management will be an added advantage
- 5-7 years of experience in a Risk management environment

### **Knowledge, Attributes and Skills**

- Excellent interpersonal and communication skills (both written and verbal).
- Intensive knowledge of PFMA, National Treasury Regulations, Governance Policies and Public Service Regulations.
- Knowledge and understanding of Corporate Governance systems and processes best practice and its applications in South Africa.
- Knowledge and understanding of application of the regulatory environment in which the ICT sector operate and its applications
- Problem-solving, and time-management abilities
- Proficient in the MS Office Suite
- High level of integrity and the ability to handle confidential information with discretion

### **Applications:**

Application letters accompanied by a comprehensive curriculum vitae, certified copies of qualifications and identity document should be forwarded for the attention of Ms.

**Sharonne Scheepers** to **[recrutiment@usaasa.org.za](mailto:recrutiment@usaasa.org.za)**.

**Closing Date:** 22 August 2025

Note: Correspondence will be limited to the shortlisted candidates only. If you have not been contacted within 3 months of the closing date of the advertisement, kindly regard your application as unsuccessful. Shortlisted candidates must be prepared to consent and be subjected to necessary vetting and competency assessment.

**Enquiries: Sharonne Scheepers (Recruitment & Selection), Tel. (011 564 1653)**